**Request**

**For co-funding a mobility**

|  |  |  |  |
| --- | --- | --- | --- |
| Name and surname |  | | |
| E-mail |  | Phone |  |
| Worplace FS |  | | |

Mobility description:

|  |  |
| --- | --- |
| Duration (from – to): |  |
| Institution: |  |
| City and country: |  |

Breakdown of all required funds:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Cost type** | **Funds in total (CZK)** | **Sources of all funds\*** | | **Requested amount** |
| **…** | **…** |
| Transport |  |  |  |  |
| Accommodation |  |  |  |  |
| Meals |  |  |  |  |
| **IN TOTAL** |  |  |  |  |

**\*** Add other sources of funds used i.e. from the department, rectorate, own etc. and their approximate amount at the cost type to prove that none of the items are double funded.

Additional information:

Request submission date:

Signature:

|  |  |
| --- | --- |
| **Statement of the Vice-Dean for International Relations:** | agree/disagree |
| Approved amount of funds: |  |
| Date: | Signature: |